



138 Moccasin Mike Rd  
PO Box 891  
Superior, WI 54880  
715-398-6784  
hsdcpets.com

## Board of Directors Application

Thank you for your interest in serving on the Board of Directors for Humane Society of Douglas County, Inc. (HSDC). We would like to get to know you and your skills better. The information you share here will help us select and maintain a Board with diverse skills and experiences. If you have a current resume, please attach a copy so we have an overview of your background.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

1. Background: To the extent not covered by your attached resume, please provide a brief overview of your education, employment background and any professional training.

2. Interest in HSDC: Please describe why you wish to join our Board and include any relevant past dealings or volunteer experiences you have had with HSDC.

3. Relevant Professional Skills: Please describe any special skills that you possess which you think might be an asset to our Board. For example, do you have training or experience with law, accounting, fundraising, dog training, working at an animal shelter, etc.....?

4. Fundraising: As with many small non-profit organizations, HSDC depends heavily on its volunteers and fundraising. Our Board is considered a "working board" therefore you will be required to participate and volunteer for many of the annual HSDC Fundraising Events. Please describe why you would be an asset to our Board in that regard.



138 Moccasin Mike Rd  
PO Box 891  
Superior, WI 54880  
715-398-6784  
hsdcpets.com

## Board of Directors Application

5. Conclusion: To the extent not covered by your resume and/or responses above, is there anything else about your skills, energy, passion for animals, time availability and/or involvement in the community that you think would help you make a positive contribution to the HSDC Board? The HSDC Board of Directors meets once a month on the third Tuesday at 5 pm at the shelter and you would be required to attend the majority of those meetings, unless otherwise excused by the Board President. Do you see any scheduling problem that might affect your attendance?

### For Board Use Only

\_\_\_ Nominee was referred by \_\_\_\_\_

\_\_\_ Nominee was mailed an application packet. Date \_\_\_\_\_

\_\_\_ Nominee had a personal meeting with President, Vice President, or other Board Member.  
Date \_\_\_\_\_

\_\_\_ Nominee's application was reviewed by the nominating committee. Date \_\_\_\_\_

\_\_\_ Nominee was interviewed by the Board. Date \_\_\_\_\_

Action taken by the Board \_\_\_\_\_



138 Moccasin Mike Rd  
PO Box 891  
Superior, WI 54880  
715-398-6784  
hsdcpets.com

## Board of Directors Application

### HUMANE SOCIETY OF DOUGLAS COUNTY INC. CONFLICT OF INTEREST POLICY

#### **CONFLICT OF INTEREST DEFINED –**

A conflict of interest may exist when the personal or professional concerns of a member of the Board of Directors (hereinafter, "Board Member") of the Humane Society of Douglas County, Inc (hereafter, "HSDC") affects his or her ability to place the welfare of HSDC ahead of personal or professional benefit. Most often, concerns regarding conflicts arise whenever a Board Member is in the position to take action with respect to HSDC on an issue or in a transaction in which he or she has or may have a financial or other interest.

Conflicts of interest may also arise when another organization, nonprofit, or otherwise, in which a Board Member is involved, seeks to conduct business with HSDC.

Examples of potential conflicts of interest are:

1. A Board Member, or the partner of a Board Member, offers HSDC their services of any type for a charge, even if the charge of such service is at or below market value; and
2. A Board Member offers to sell or lease property owned by the Board Member to HSDC

Further, even the appearance of a conflict of interest may be problematic for HSDC.

#### **THE IMPORTANCE OF AVOIDING CONFLICTS OF INTEREST -**

HSDC recognizes that an effective Board cannot consist of individuals entirely free from at least perceived conflicts of interest. HSDC Board Members are active, involved citizens who are likely to be affiliated with other organizations throughout the community, both on a personal and on a professional basis.

Two important principles come into play when dealing with conflict of interest issues. First, HSDC, like other nonprofit organizations, serves a broad public good. Second, all nonprofit board members owe a fiduciary duty to organizations they serve. Nothing can undermine the public confidence in a nonprofit organization more than a board member who has, or appears to have, a conflict of interest in a matter ending before the board. Accordingly, all decisions of the HSDC Board Members must be made to assure the prudent management of the organization's resources and to promote the best interest of HSDC and the public good that this organization serves. In addition, conflicts of interest can create legal problems for both the affected Board Member and HSDC. For example, a contract involving a conflict of interest may be legally voided, leading to other complications as well, unless the affected Board Member and perhaps also the remainder of the Board satisfy certain statutory criteria. Also, any actual or perceived self-dealing by a Board Member or other conflict may serve as a basis for lawsuits against the Board Member and/or the HSDC.



138 Moccasin Mike Rd  
PO Box 891  
Superior, WI 54880  
715-398-6784  
hsdcpets.com

## Board of Directors Application

### HUMANE SOCIETY OF DOUGLAS COUNTY, INC.

#### ANNUAL STATEMENT DISCLOSING POTENTIAL CONFLICTS OF INTEREST

This is to disclose, that I, the undersigned Board Member of the Humane Society of Douglas County, Inc., hereafter referred to as "HSDC," do participate in the following organizations or activities, which could be construed as creating a conflict of interest between my responsibilities and myself as HSDC Board Member. These relations were described as followed:

Organization/Activity and affiliations:

---

---

Organization/Activity and affiliations:

---

---

Organization/Activity and affiliations:

---

---

Organization/Activity and affiliations:

---

---

Furthermore, this is to disclose, that the following member(s) of my family participate in the following organizations or activities, which could be construed as creating a conflict of interest between my responsibilities and myself as HSDC Board Member. These Relations are described as follows:

Name of Family Member; Organization/Activity and affiliations:

---

---

Name of Family Member; Organization/Activity and affiliations:

---

---

Signed by: \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Attach additional sheets if necessary)

(Please contact a Board Member on the Executive Board for more information or questions)